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Web site: www.shti.ac.tz

FIRST NAME..... MIDDLE NAME SURNAME

ADRESS PHONE

REF: JOINING INSTRUCTION FOR FIRST YEAR AND UPGRADING STUDENTS AT SENGEREMA HEALTH TRAINING INSTITUTE, SEPTEMBER INTAKE 2024/2025 ACADEMIC YEAR.

We are pleased to have you selected to join the Sengerema Health Training Institute as a candidate for the programme offor three years with NACTVET Reg No.

General Information

Sengerema Health Training Institute is a faith-based Institution owned by the Catholic Diocese of Geita. It is located at mission 2 kilometers from Sengerema town in Mwanza Region. The institution is registered by NACTVET with Registration Number HAS/056.

Pre-Conditions for Enrollment

1. You should ensure that you present yourself to the Admission Office for registration upon payment of the prescribed fee of the course selected.
2. For the purpose of registration, it is compulsory to bring with you the following: Your original Form IV Secondary School Certificate or Examination Result Slip. Five (5) Passport Size photographs.
3. Any candidate who presents himself/herself without his/her original form four certificate of Secondary School Education will not be accepted for registration to the selected course.

Warning: It should be noted that it is a criminal offence to submit false information. Any candidate submitting forged certificate(s) or any other such information will not be considered for admission and appropriate legal actions will be taken against him/her.

Admission Requirements:

All candidates must undergo a Medical Examination and bring with them a medical certificate of fitness/health dully authorized by a competent Medical Practitioner and sealed with an official seal of any recognized hospital. [A Medical examination form is enclosed herein].

Each Candidate is required to confirm in writing that he/she or his/her Sponsor is able to pay/afford the school fees throughout his/her period of study.

Reporting and Registration:

You are required to submit yourself to the Admission Office for reporting and registration within one week taking effect from Monday 23rd September up to Sunday 6th October, 2024 between 8:00 AM to 6:00 PM.

The orientation week for all new students shall begin on Monday 7th to Friday 11th October, 2024.

The lectures shall commence on Monday 14th October, 2024 at 8:00 AM.

NOTE: Students reporting fourteen (14) days after 7th October, 2024 will not be registered at all.

Accommodation:

All students are accommodated in hostels within the campus. No any student is allowed to live off campus. The Training Institution provides mattresses to all students.

Students must bring with them the following items: -

- Four (4) bed sheets (Light Blue in color).
- One (1) pillow
- Two (2) pillow cases One (1) mosquito net
- Towels

Other Utensils:

Students must bring with them the following items:

- Two (2) plastic buckets
- Torch
- Plate and cup for saving meals

Classroom Equipment's:

Students must bring with them the following items:

- Blue pens
- Red pens
- Pencils
- Ruler
- Three (3) counter books preferable 3 quires

NOTE: Lap-top and smartphone - Not compulsory though can help student to learn better.

Clinical equipment's (for clinical medicine & Nursing and Midwifery students only.)

- Clinical mercury thermometer
- BP machine
- Stethoscope
- Clinical touch
- Patella hammer
- Tourniquet

These equipment's you should come with them on reporting day and to be verified by admission officer **Compulsory** (you can get at the college with reasonable price)

Meals:

The Training Institution provides meals to all students' breakfast, lunch and dinner. Students must bring with them the eating utensils.

Uniforms (Sare):

Upon payment of the prescribed money for uniforms, students will be provided with the following pairs of uniforms: *For male students:*

- Two (2) shirts with short sleeves
- Two (2) pairs of trousers One (1) clinical coat

For female students:

Two (2) pairs of gowns with short sleeves One (1) clinical coat

Financial Requirements:

Fees should be paid in full at the beginning of each academic year or in two to four equal installments at the beginning of each semester as described on fee structure.

Fees once paid will not be refunded if a student withdraws or leaves the school without permission from the principal.

However, fifty per cent (50%) of the fees may be refunded, if a student receives a prior permission from the Principal to withdraw or to be away from the school within the first four weeks from the beginning of the academic year or semester.

The school authority reserves the right to change fees with or without prior notice. Payment by cheques, International Money Orders (IMO) etc. is not accepted.

NOTE: A caution to Sponsors & Guardians!

Some students use fees for other purposes. You are, therefore advised to pay school fees directly to the School Bank Accounts as directed in the fee structure and on pay in slip write the payer's name of **STUDENT**

NB: Students with their own health insurance cards are not required to pay 51,000/= instead during reporting come with your insurance card and submit to Admission officers for verification. In order to pay Health insurance fee, the student must have National Identification Number (**NIDA**) If the student haven't **NIDA** number don't pay the insurance fee, the parent/guardian will guarantee the treatment cost for whole time of studies.

Dressing Code:

THE SENGEREMA HEALTH TRAINING INSTITUTE is determined to build the society of people who are well prepared both academically and morally as products of Christ Centered Institution. Students should therefore adhere with the Christian morals throughout the academic period at the college.

Students of SENGEREMA HTI shall therefore be required to dress and keep themselves in a neat and tidy manner all the time within and outside the college as directed by the Code.

Dressing code is applicable to all students hence must be adhered to by every student.

Tight or transparent clothes, min-skirts, stomach cuts, trousers to women, tract suits, eaming for Men are not allowed before and after class hours.

Causal wears like khangas, headscarves, sport shoes, shorts, slippers eamings for men are not allowed to appear with around the Academic Areas/Administration Block. Students are requested to dress with decency, modesty and smartness.

Indecent Dress for Female:

A dress of whatever design which does not cover sensitive parts of the body above the knees, stomach, chest, waist or/and back; being a trouser of whatever design or style, skin tights of/and with transparent material; being a dress or skirt which is too tight and/or with large opening or slits showing the body above the knees.

Indecent Dress for Male:

A dress of whatever design which does not cover sensitive parts of the body above the knees, Chest, stomach, waist, Armpits; being a short trouser of whatever design or styles; being a trouser which is so tight and/or loosely hanging below the waist.

How to reach Sengerema from Mwanza:

The Kamanga Ferry fare (across the lake from Mwanza to Sengerema side) is Tshs. 1000 per person and the bus or 'daladala' (ie "Matatu") fare to Sengerema is 3,000 per person.

Also Busisi Ferry can be used whereby ferry fare is Tshs. 400/= per person and the bus fare to Sengerema is Tshs. 4000/= per person.


Ask ferries/buses crews for assistance (NB: Ask with cautions since you may land on the hand of bad people).

If you have used Kamanga ferry ask the bus conductor/driver to stop at Sengerema Hospital (Popularly known as "DDH") for you to disembark on your right side you will see a signpost reading 'Sengerema Health Training Institute. In case you have used Busisi ferry, disembark at Sengerema Bus stand then ask Boda-boda or Bajaji to Sengerema Mission - COTC.


I congratulate you for being admitted. On behalf of Sengerema Health Training Institute, I wish to extend to you a warm welcome and wish you a successful period of study at Sengerema HTI.

Be blessed during your study period!

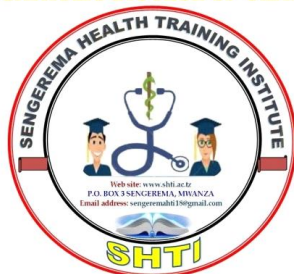
KARIBU SANA!



DR. GERALD P. YUBAHA
PRINCIPAL



CATHOLIC DIOCESE OF GEITA



SENGEREMA HEALTH TRAINING INTITUTE

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STUDENT'S MEDICAL EXAMINATION FORM

First name Middle name

Last name

Course selected

Nationality Age Gender

Marital status

PERSONAL HISTORY

Has the examinee ever suffered from any of the following? If yes indicate date and diagnosis. If not please write "NO in Appropriate space.

NO	SUFFERED FROM	YES	NO
A	Tuberculosis		
B	Other aspiratory diseases		
C	Cardiac Diseases		
D	Gastro – Intestinal disease		
E	Any chronic Renal or Genitor Urinary disease		
F	Syphilis or Gonorrhea		
G	Emotional disease or psychosis		
H	Serious Injuries		
I	Allergies		
J	Any fits		
K	Leprosy		
L	Diabetes		

PHYSICAL EXAMINATION

1. Height 2. Weight

3. Chest

- Lungs
- Heart
- BP

4. Abdomen

- Organs
- Other Mass
- Pregnancy

5. Skin disease

6. **Eyes:** Conjunctivae Pupils

Sight: Without glasses

Right

Left

Right

Left

7. ENT

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8. LAB INVESTIGATIONS

A) WBC B/S Stool Urine

9. Any physical Abnormalities Of The Prospective Students Plus The Doctors Recommendations

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CONCLUSION

I have examined Mr./Mrs./Miss
and considered that he/she is fit/not fit to be enrolled as a student at SHTI.

Name **Qualifications**

Signature **Date**

Official stamp